

## SCINN Minutes

Meeting date: Saturday, April 13, 2002

Location: Horry-Georgetown Technical College, Myrtle Beach, SC

Topics discussed:

- 1) **Meeting locations:**
  - a. Suggestion was made to locate future meetings in a central location such as Columbia to increase likelihood of good attendance. Special/ once per year type of events such as the all-day fall conference could be located elsewhere such as Charleston.
- 2) **Organizational framework:**
  - a. Suggestion was made to develop a NOMINATING COMMITTEE comprised of current SCINN members to discuss filling the following offices:
    - i. President
    - ii. Vice-President/President Elect
    - iii. Secretary/Treasurer
    - iv. Meeting Chair/Coordinator
    - v. Membership Chair
    - vi. Web Chair
    - vii. Education/Career Development Chair
    - viii. Publishing Committee Chair

This NOMINATING COMMITTEE would work on developing job descriptions and responsibilities for each of these offices and possibly provide volunteers to fill them. Brenda Herrmann will contact members via email to discuss serving on the NOMINATING COMMITTEE. Anyone who desires to serve in one of these capacities is encouraged to email Brenda at [bherrmann@selfregional.org](mailto:bherrmann@selfregional.org) to have their name placed on the ballot.

### **Mission statement:**

- b. Mission statement for SCINN was reviewed and will be presented in its amended version to the members for a vote.
- 3) **NI Fact sheet:**
  - a. Suggestion was made for creation of a fact sheet about nursing informatics which members could have printed and electronic copies to distribute when anyone asks them "What is nursing informatics?" Kathy Williams will check into printing of these in a nice format on pamphlet quality paper.
- 4) **Web site:**
  - a. Suggestion was made to post upcoming events on the SCINN website such as the University of Maryland Summer Institute and WINI's as well as any events contributed by members or in which SCINN members are participating.
- 5) Plans for the **next SCINN meeting** are pending and will be posted after member feedback on location.